



Form II Voluntary Bring Your Own Device (BYOD) Guidelines 2018–19

Form II students are permitted to connect their personal computer/device to Landon's Wi-Fi system. This program is designed to help students with academic and organizational goals by providing access to digital tools and resources throughout the school day, allowing them to bookmark useful educational resources, and have all of their documents accessible at home and school. However, each teacher has discretion over whether or not students may use devices during class time. Form II students are being afforded this privilege, while Form I and 6th grade are not, based on their increased academic needs and burgeoning maturity. In special circumstances this privilege may be extended to Form I and 6th grade students with permission of the learning specialist, the grade-level dean, and the academic technology specialist.

All students who wish to participate in the BYOD program must bring their computer to Mrs. Sears for approval, and she will help them connect to the Landon network the first time. Thereafter, it will connect automatically. No student should use the Guest network.

In addition to adhering to the guidelines above, students who participate in this voluntary BYOD opportunity should understand:

- That their printing options and procedures are different than printing from a Landon computer.
- The Landon Technology Department is not responsible for configuration or repair of personally-owned equipment.
- **All personal devices are required to be physically marked with the owner's name, to be password protected, and to have up-to-date anti-virus and anti-malware software installed.**
- It is the student's responsibility to ensure that his personal device is secured at all times. In addition, we recommend that insurance be considered in the event of damage or loss. Computers found in unsecured locations (e.g., left in the hallway) will result in a 3 demerit green slip.
- **Devices should come to school fully charged every day.** However, if charging is necessary while at school, please locate an available outlet **where you can stay with your computer** as it is charging.
- Personal computers may not be used to take major assessments. Instead, students may check out computers from the library and use the designated login.

The Middle School will provide computers to students for all of their academic needs. Form II students are not required to have their own computer. This is a personal choice for each student and his parents/guardians. Those who chose to participate will be required to attend a brief meeting to make the opportunity clear and provide an opportunity to answer questions.